National Board Meeting  
Monday, April 8, 2013  
Mayflower Hotel, Washington, D.C.

The regular April meeting of the National Board of the National Society Daughters of the American Colonists was called to order by the National President, Mrs. Carole Rambo Holt, at 9:00 a.m. on Monday, April 8, 2013, in the East Room of the Mayflower Hotel.

Ms. Katherine Marie Johnson, National Chaplain, opened the meeting with scripture and prayer.

Mary Armstrong, National Vice President, Blue Ridge Section, led the members in the Pledge of Allegiance to the Flag of the United States of America.

Cathy Rose, National Vice President, Great Plains Section, led the American’s Creed.

Mrs. Evelyn Morrison Kinkade, National Registrar, read the Object of the National Society.

Miss Kay Allison Crews, National Recording Secretary, called the roll. The following were noted as being present:

**National Officers:** Mrs. Holt; Theresa Bruner; Mary Armstrong; Mrs. Herbert Edward Jakes; Cathy Rose; Mrs. John V. Riffe; Ms. Johnson; Miss Kay Allison Crews; Mrs. Evelyn Morrison Kinkade; Mrs. Glenn D. Ellingsberg; Mrs. Phyllis Jones; Mrs. T. Richard Dean; Saundra O’Malley; and National Parliamentarian, Mrs. G. Bruce Junkin, PRP.

**Honorary National Presidents:** Mrs. Harold N. Ottaway; Mrs. Raymond C. Hepler, Jr.; Mrs. Victor G. Barnes, Jr.; and Mrs. Georgia C. Holder.

**Honorary National Vice Presidents:** Donette Kranz; Mrs. Owen Englander, Miss Jean Ann Elliott and Mrs. W. Vernon Wood.

**State Regents:** Mrs. Philip Frederick Hahn (AL); Mrs. Ellingsberg (V-AK); Sally Hlavay (AZ); Sheila June Beatty (AR); Mrs. J.G. Bratton (FL); Mrs. John M. Samaras (V-GA); and Mrs. William W. Rose (IN); Ms. Myra Ann Russek Tener (LA); Mrs. David C. Moritz (MI); Jacqueline Koechlein (MN); Mrs. Fedda F. Kimball (NC); Mrs. Jeffrey R. Conner (PA); Mrs. Charles M. Culbertson, II (SC); Mary W. Glenn (V-TX); Ms. Sharon Kaufelt Stine (VA) and Mrs. Robert J. Genise (WA).

**National Committee Chairmen:** Mrs. Barnes (Aud), Ms. Tener (CC), Donette Kranz (Fin), Mrs. Amy M. Peoples (GenA), Ms. Kimberly Alexander (GoldA), Mrs. Laura A. Maneer (HLM), Mrs. John M. Samaras (Ins), Miss Maralyn Ricketts (NatAwards), Mrs. Jeffrey Lee Platte (NatDefense), Mrs. Hepler (NatHeadquarters), Mrs. Richard Mark Casper (PatEd), Mrs. Wendy A. Cochrane (Printing), and Ms. Linda L. Mansur (YB) National Committee of Special Interest: Mrs. Maneer (HLM-Vol XI) General Assembly Committees: Mrs. Peggy L. Finley Ruester (Cred/Reg), Mrs. I. W. Russek (House), and Miss Karen Wolfe (Pub Sales).

The National President announced that a quorum was present.

Words of Greeting were given by the National President, Mrs. Holt.

The Honorary National Presidents attending who brought greetings were Mrs. Harold N. Ottaway; Mrs. Raymond C. Hepler, Jr.; Mrs. Victor G. Barnes, Jr.; and Mrs. Gary Lyle Holder. Regrets were received and read from Mrs. Jack Loftin Martin, Mrs. James E. Crews and Mrs. Robert W. Leavene.

Honorary National Vice Presidents bringing greetings were Donette Kranz, Mrs. Owen Englander, Miss Jean Ann Elliott, and Mrs. W. Vernon Wood. Notes of regret were received from Mrs. Charles W. Miles, III; Mrs. Cecil M. Massie; and Mrs. Kenneth W. Underwood.
The National President thanked Donette Kranz, Saundra O’Malley, and Mrs. Richard Wright for approving the minutes of the October Board meeting. There being no objection, the National President appointed a committee of Mrs. Riffe, Mrs. Holder and Mrs. Moritz to approve the minutes of this meeting of the National Board.

The National Recording Secretary presented the results of the January ballot. The January ballot was sent to seventy-two eligible voters who are members of the National Board. Additionally, copies were sent to the National Parliamentarian and the NSDAC Headquarters for information. Of those, fifty-seven were returned to the National Recording Secretary by January 31, 2013, with the following results:

1. Shall the 67 applicants, 9 of whom are Golden Acorns, verified by the National Registrar be accepted into membership of the National Society?
   
   Yes____ 57________  No _______ 0________

2. Shall Mrs. Judith Schmidt, National Number 38097, 3206 Capsicum Cove, Austin, Texas, be appointed Organizing Chapter Regent in Austin, Texas, to reorganize the Treaty Oak Chapter? Mrs. Donal R. Barnes, Texas State Regent, 2922 Chisum Avenue, Odessa, Texas 79762-7941, is honored to submit Mrs. Schmidt for approval.

   Yes____ 57________  No _______ 0________

3. Shall the Tecumseh Trails Chapter in Plain City, Ohio, EIN 31-6086016 be allowed to disband with regret, as requested by the State Regent, Nancy Schrim Wright, 12 North High Street, Canal Winchester, Ohio 43110-1109? All requirements of the National Bylaws have been met.

   Yes____ 57________  No _______ 0________

There being no objection, the National Recording Secretary was ordered to destroy the ballots.

REPORTS

Mrs. Holt presented her report in which she gave highlights of her visits to state societies and other functions since the 2012 General Assembly. A detailed copy of her report is attached.

The following National Officers brought greetings and brief reports:

National Vice President of the Appalachian Section, Theresa Bruner
National Vice President of the Blue Ridge Section, Mary Armstrong
National Vice President of the Southern Section, Mrs. Jakes
National Vice President of the Great Plains Section, Cathy Rose
National Vice President of the Western Section, Mrs. Riffe
National Chaplain, Ms. Johnson, reported a total of 133 deaths for the 2012-2013 year, which included the deaths of Honorary National Vice Presidents Mrs. Remley (Eleanor) Herr and Miss Shirley L. Pouch, and former National Officer Mrs. Frances (Dorothy May “Dot”) Lee.
National Recording Secretary, Miss Crews
National Registrar, Mrs. Kinkade, reported several fun facts that she had gleaned from reviewing the papers sent to her.

Mrs. Kinkade made the following motion:

Motion 1: That the 75 applicants, 4 of whom are Golden Acorns, whose lineages have been verified by the National Registrar be accepted into membership of the National Society Daughters of the American Colonists. Adopted.

National Organizing Secretary, Mrs. Ellingsberg, presented the following motions:

Motion 2: That the newly organized chapter in Niceville, Florida, be confirmed. The Organizing Regent is Margaret Nichols, National Number 37054, 116 Bermuda Cove, Niceville, FL 32578-4140. All requirements of the National Bylaws have been met. Adopted

Motion 3: That the newly organized chapter in Niceville, Florida, be allowed the name of Eucheeana Chapter as requested by Margaret Nichols, Organizing Regent. Adopted

National Treasurer, Mrs. Jones, reported that there were chapters which had not submitted their bylaws and minutes. She pointed out that the organization has multiple sources of information about such things as the cost of applications, supplemental lineages and dues, due dates for all the different donations and forms, etc. All this information is readily available on the Society’s website, in the Yearbook, in the Treasurer’s Packet, and in the packet letters.

National Historian, Mrs. Dean, reported that she had received some items for the History Book and requested that chapters and state societies send copies of photos, programs, and other information for her to include in the History.

National Librarian, Saundra O’Malley
National Parliamentarian, Mrs. G. Bruce Junkin, PRP

Mrs. Holt requested that the National Recording Secretary present the report of the National Executive Committee.

1. That it remains the policy of NSDAC that twelve members be required to organize a chapter.
2. That the signatures of Chapter and State Regents and Chapter and State Secretaries no longer be required on lineage papers, because those signatures are not required in the bylaws.
3. That only a small plaque may be placed in an obscure place on items donated to National Headquarters. All information about the donation will be placed in the Docents’ books, reported by the National Headquarters Committee Chairman in her report at General Assembly, and printed in the Yearbook.
4. That Chapter and State Society Bylaws be reviewed for the following:
   a. That funds remitted to State or Chapter Regents or delegates are referred to as reimbursements,
   b. That the State Society or Chapter require receipts prior to disbursement of funds, and
   c. That the receipts be retained for seven years.
5. That the members of the National Officers’ Club and State Regents’ Club continue to handle their own dinner reservations.
6. That the Lineage Paper Template and Certificate of Award Template will be available on
That the Executive Committee continue to work with the American Indian Scholarship Committee Chairman on a new location for the scholarship.

The National Recording Secretary moved the adoption of the following recommendations from the National Executive Committee:

**Donations:**

**Motion 4:** That the National Society Daughters of the American Colonists make a $3,000 donation from the Patriotic Education Committee to the St. Mary’s City Museum for the Museum Activity Backpacks for Families Project.  **Adopted.**

**Motion 5:** That the National Society Daughters of the American Colonists make a $500 donation from the Patriotic Education Fund for the repair of the Jamestown Church Tower.  **Adopted as amended.**

**Motion 6:** That the National Society Daughters of the American Colonists, make a $1,000 donation from the Patriotic Education Fund to Jamestown Rediscovery/APVA for the purchase of a laptop computer and associated software to continue research at Jamestown Rediscovery and also make a $2,000 donation from the Patriotic Education Fund to Jamestown Rediscovery/APVA to fund a geology intern for the summer.  **Adopted as amended.**

**Motion 7:** That the National Society Daughters of the American Colonists make a donation from the Golden Acorns Committee of $11,613.54, depleting the account, for the purchase of carpet as part of the Bacone College Indian Collection Renovation Project, with payment to be made to the carpet vendor.  **Adopted.**

**Policies**

**Motion 8:** That the Conflict of Interest Policy, the Document Management Policy, and the Whistleblower Policy, which have been reviewed by the Finance Committee, be printed in the 2013 Yearbook without change.  **Adopted.**

**Motion 9:** That the Investment Policy Statement adopted 4/11/2011 be amended by striking out the words “when changed” from the end of the fifth paragraph, which will have the effect of requiring that this Policy be printed annually, as are the other policies.  **Adopted.**

**Motion 10:** That the Investment Policy Statement, which has been reviewed and amended, be printed in the 2013 Yearbook.  **Adopted.**

**Motion 11:** That all references to the Golden Acorns project as the Native American Collection at Bacone College be struck out from the NSDAC Handbook and all other locations.  Monies received by the Golden Acorns Committee shall be held pending adoption of a new project.  **Adopted.**

**Miscellaneous**

**Motion 12:** That the action of the National President in increasing from $230 to $235 the award for the Female Midshipman of the Graduating Class at the United States Naval Academy who has the Highest Academic Standing (QPR) at Graduation be ratified.  **Adopted.**

**Motion 13:** That the 2013 proposed budget as presented by the Finance Committee be adopted.  **Adopted.**

**Motion 14:** That the four rugs removed from National Headquarters be auctioned.  **Adopted.**

**Motion 15:** That NSDAC advertise in the *Journal of the Early Americas* for four issues at a cost not to exceed $75/issue, with funds coming from Unrestricted Funds to be used for Membership Development.  **Adopted.**

**Motion 16:** That the policy that requires members to be a member for one year prior to being a delegate to the General Assembly be struck out from the NSDAC Handbook and credentials forms.  **Adopted.**
The following State Regents brought greetings and brief reports:

Alabama State Regent, Mrs. Hahn
Alaska State Vice Regent, Mrs. Ellingsberg
Arizona State Regent, Sally Hlavay
Arkansas State Regent, Sheila June Beatty
Florida State Regent, Mrs. Bratton
Georgia State Vice-Regent, Mrs. Samaras
Indiana State Regent, Mrs. Rose
Louisiana State Regent, Ms. Myra Tener
Michigan State Regent, Mrs. Moritz
Minnesota State Regent, Jacqueline Koechlein
North Carolina State Regent, Mrs. Kimball
Pennsylvania State Regent, Mrs. Connor
South Carolina State Regent, Mrs. Culbertson
Texas State Vice-Regent, Mary W. Glenn
Virginia State Regent, Mrs. Stine
Washington State Regent, Mrs. Genise

The following National Committee Chairmen brought greetings and brief reports:
Chairmen of Standing Committees
Colonial Courier, Ms. Tener
Finance, Donette Kranz
General Assembly, Mrs. Peoples
Golden Acorns Ms. Alexander reported that the Golden Acorns national project will be changing from support of the Native American Collection at Bacone College Library. A committee will be looking for a new project.
Historic Landmarks and Memorials, Mrs. Maneer
Insignia, Mrs. Samaras
National Awards, Maralyn Ricketts
National Defense, Mrs. Platte
National Headquarters, Mrs. Hepler
Patriotic Education, Mrs. Caspar
Printing, Mrs. Cochrane
Yearbook, Ms. Mansur

Chairmen of Standing Committee of Special Interest
Historic Landmarks and Memorials, Vol. XI, Mrs. Maneer

Chairmen of General Assembly Committees
Credentials and Registration, Mrs. Reuster
House, Mrs. Russek
Publication Sales, Miss Wolfe

New Business:

Miss Kay Allison Crews moved the adoption of the following motion:

Motion 17: That the bequest for the American Indian Scholarship Committee be referred to the Finance Committee for investment pending selection of a new beneficiary for the American Indian Scholarship funds. Adopted.
Mrs. Jones moved the adoption of the following motion:

Motion 18: That the National Board accept the bid from Commercial Press for the 2013 National Yearbook. The bid is for $4,092.66 to print, package and mail 625 copies. 

Adopted.

Mrs. Barnes asked for guidance regarding marking sites of interest outside of the colonial time period, but within the thirteen original colonies. The consensus of the National Board was that the guidance of the Historic Landmarks and Memorials Committee in the Handbook remain unchanged, and that the Committee continue to mark places or events of historical significance prior to 1900.

Mrs. Holder informed members that the National Board meeting scheduled for October 16-19, 2013, will be held in Yorktown, Virginia. Further information is attached to these minutes.

Printing Chairman Mrs. Cochrane talked about the lineage paper template, now in a PDF-fillable format. It will be available for download on the website on May 1, 2013.

Mrs. Holder updated the National Board about the Handbook. The National President stated that, without objection, the Handbook Revision Committee would consider placing the Standing Rules with the Bylaws. The National President formally appointed Mrs. Barnes, Mrs. Ottaway, Miss Crews, and Donette Kranz to the Handbook Revision Committee.

Announcements:

The National President made announcements, which are attached to these minutes.

The National President thanked all Board members for coming and declared the meeting adjourned at 11:30 a.m.

Miss Kay Allison Crews
National Recording Secretary

Approval Committee:
Mrs. John V. Riffe (Approved April 9, 2013)
Mrs. Georgia C. Holder (Approved April 9, 2013)
Mrs. David C. Moritz (Approved April 9, 2013)